

St. James St. John School PTO
Meeting Minutes
September 8, 2011

In Attendance: Jessica Bailey, Millie Lopes, Elise Rego, Lisa Medeiros, Mrs. Raposo, Ana Roda-Fogarty, Sara Josefek, Patricia Matos, Elizabeth Blanchard, Rego Marquis, Rose Sylvia, Olga Medeiros, Trina Vinagre, Anita Tavares, Tammy Rivet, Shonda Escobar, Leslie Bachman.

Meeting was called to order at 6:05 pm

1. Introductions were made and Jessica reviewed the function of the SJSJ PTO. A summary was provided of recent contributions to the school that have been made by the PTO in previous years.
2. The minutes from the 8/17 meeting were reviewed and accepted.
3. Treasurer's Report: There is a balance of \$6272.55. Of that balance, the PTO has allocated \$3250 to cover the teacher gift certificates for this year and for curriculum based field trips.
4. Feed back on the Mentor program was positive. This is something we will pursue again for next year.
5. Jessica reviewed the calendar of upcoming events:
 - PTO meetings will be monthly and alternate between Tues. and Thurs.
 - Cookie sale will kick off on 10/12 with delivery slated for 12/2 when parents will come in for teacher conferences.
 - Halloween party: 10/28 (details below)
 - Holiday Fair (11/6)
 - Teacher appreciation luncheon will be held during Catholic Schools week
 - Fun Day will be held in June
 - Twice is Nice Swaps will be held periodically during the year as the donated items fill the bins.
6. Elise received directory forms, will begin working on it asap.
7. Ana presented 5 choices for a school logo to be presented to Lands End, Heidi O Promo and Donnelly's. By vote, the PTO narrowed the choice to two. The two options will be voted upon by the students.
8. Halloween Party: After much discussion, it was agreed that the party will be a pot luck as it was in previous years. Olga has agreed to chair the event and has already secured a DJ. It will be held on 10/28 at St. James Church beginning at 6 p.m.

The meeting adjourned at 7:30 p.m.