

**St. James St. John School PTO**  
**Meeting Minutes**  
**November 3, 2011**

In attendance: Jessica Bailey, Mrs. Raposo, Ana Fogarty, Mrs. Benoit, Jenn Vescio, Karen Woodcock, Lisa Medeiros, Mrs. Medeiros

The meeting was called to order at 6:04 pm

1. Minutes from meeting on 10/4 were reviewed and accepted.
2. Lisa Medeiros presented the Treasurer's report. Income and expenses for October were reviewed. Mrs. Medeiros reported 5 teachers have "cashed in" their gift certificates. Report was reviewed and accepted.
3. Halloween party was very well attended and a success. Ticket sales totaled \$2,679, raffle totaled \$580 for gross income of \$3,359. Expenses totaled \$395.35. Net income was \$2,863.65. Suggestions for next year: clarify family cap; proceeds to benefit SJSJ PTO; assign certain food items by grade (i.e., prek beverages, k desserts, etc)
4. Accreditation committee visit: school will know in February the outcome of the visit
5. Fay's fundraiser on 12/15: Flyer needed for school to receive 20% of sales from 4pm to close.
6. Providence Bruins game: Tickets will be \$15 each. All will receive a free black hat. Date of game is February 3, 2012 7:05. Information to be sent out to families.
7. Scrips order forms will be sent out in November.
8. Cookie Sale: results were sent to families. 52% of the students sold cookies. 386 cash pulls were earned. Cash pulls to be done on November 30<sup>th</sup>.
9. Curriculum field trips to be discussed at next staff meeting.
10. New Business: Suggestion for a flat screen monitor in the lobby was discussed. NCEA conference in April sent hotel information. Mrs. Raposo to block the rooms. The PTO will cover up to \$1,500 of the expenses.
11. Next Meeting: December 6<sup>th</sup>

Meeting adjourned at 6:50 pm