

SJSJ PTO

Meeting Minutes

August 17, 2011

In attendance: Jessica Bailey, Olga Medeiros, Elise Rego, Lisa Medeiros, Jennifer Vescio, Rose Sylvia, Cheryl Santos, Ana Roda-Fogarty and Sara Josefek

At 6:00 p.m. the meeting was called to order.

Lisa Medeiros presented the Treasurer's report:

- There is a current balance of \$12,197 in the account. This is prior to a payment of \$5925 being made this month for computers and an allocation of \$2500 (\$1000 for the accreditation dinner and \$1500 to pay for hotel accommodations for the teacher professional development conferences)
- Teacher "credit vouchers" will be given in September to help with the purchase of classroom supplies. Each teacher in PreK-Grade 8 will receive \$100 and five special areas (music, art, gym, computer and Portuguese) will each receive \$50.

Fun Day Wrap Up: It was agreed that fun day was a success, and keeping the basket ball game outside was a better idea. Total expenses for fun day were \$700.

Mentor/Mentee Update: Matches have been made and most new families have been contacted. Elise will follow up to be sure that all new matches have been called.

Calendar: Tentative dates have been set as follows:

- PTO meetings will alternate between Tuesdays and Thursdays to allow more flexibility in parent's schedules and to encourage attendance. Tentative dates have been set for 10/4, 11/3, 12/6, 1/5, 2/7, 3/1, 4/3, 5/3 and 6/5.
- Cookies sale kickoff will be on 10/12 with delivery on 12/2
- Twice is Nice Swap will be on 9/8 at pick up and 9/9 at drop off
- Halloween party: 10/28. Olga is considering chairing the event. We are looking into combining the Halloween party with a spaghetti supper. Elise will check pricing with D & D Catering and Olga will check with Whites.
- In lieu of the social we have considered a bus trip to Foxwoods in March. Elise will look into possible dates that may be combined with theatre performance at MGM Grand and will contact Tremblay bus for details.
- Holiday/Vendor Fair: 11/6. Rose to Chair. Jessica to look into using Church hall to capture shoppers. Rose will provide signs. \$25/table rental fee.

Parent Open House: PTO will have volunteer sign up form.

Welcome Back Dinner: Friday, September 16th from 6-10 pm. Olga will check on the DJ. PTO will supply paper goods. Jessica to check on whether we have remaining paper rolls for table cover and left over name badges. Get crayons and candy for top of tables.

Directory: Forms will be placed in PTO Mailbox. Elise and Lisa will coordinate to gather money and forms. Deadline to submit is 9/14.

Next Meeting: September 8th. Sara has volunteered to take minutes for Elise in her absence.

Meeting adjourned at 7:30 p.m.